

8 PURCHASING RULES



- 1 Anticipate purchase and always involve a buyer as soon as a purchase requirement is identified.**
Non recurrent purchases with a small amount may be delegated at entity level.
- 2 Framework agreements and standard contract implementation are the rule.**
Comply or explain.
- 3 Tendering is a must, it is a way to foster innovation.**
One to one negotiations shall be explained.
- 4 Specifications description by both Business representative and Buyer is compulsory before tendering.**
Technical specifications is under Business responsibility.
- 5 The contracting strategy, the optimization of the specifications and the supplier selection are validated by both Business representative and Buyer.**
A purchasing committee, involving the Category Managers, will be set up in all Business units.
- 6 The supplier qualification process and the contracts shall embody the HSEQ, CSR (Corporate Social Responsibility) and COMPLIANCE.**
- 7 Any commitment must be preceded by a purchase order.**
Any exception must be justified.
- 8 Contracts and key supplier performance shall be assessed at least once a year by both Business representative and Buyer.**
Contract management and Supplier relationship produce results and continuous improvements.

Let's associate our suppliers
with **M&S** ambition!

